

MINUTES

Meeting: CHIPPENHAM AREA BOARD
Place: Neeld Hall, Neeld Community & Arts Centre, High Street, Chippenham
Date: 8 October 2018
Start Time: 7.00 pm
Finish Time: 8.45 pm

Please direct any enquiries on these minutes to:

Lisa Pullin (Democratic Services Officer), Tel: 01225 713015 or (e-mail) lisa.pullin@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Baroness Scott of Bybrook OBE, Cllr Bill Douglas, Cllr Andy Phillips, Cllr Nick Murry, Cllr Ross Henning, Cllr Peter Hutton (Vice-Chairman), Cllr Howard Greenman (Chairman), Cllr Melody Thompson and Cllr Clare Cape

Wiltshire Council Officers

Lisa Pullin (Democratic Services Officer), David Redfern (Head of Communities) and Victoria Welsh (Community Engagement Manager)

Total in attendance: 37

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
59	<p data-bbox="336 376 903 412"><u>Chairman's Welcome and Introductions</u></p> <p data-bbox="336 443 1487 517">The Chairman, Councillor Howard Greenman, welcomed everyone to the meeting and introduced the councillors and officers present.</p>
60	<p data-bbox="336 548 608 584"><u>Community Safety</u></p> <p data-bbox="336 616 1487 725">Prior to the meeting, partners had been invited to provide displays and information on behalf of their organisations for the participants of the Area Board to view. There were displays from the following:</p> <ul data-bbox="384 763 1086 1032" style="list-style-type: none"> • Wiltshire Council Licensing Team • Wiltshire Council Trading Standards Team • Chippenham Street Pastors • Dorset and Wiltshire Fire and Rescue Service • Chippenham Purple Flag • Safe Places and Dementia Action Alliance • Turning Point (Substance Misuse Service). <p data-bbox="336 1070 1487 1144">Partners were then invited to make a presentation/give an update to the Area Board.</p> <p data-bbox="336 1182 560 1218"><u>Wiltshire Police</u></p> <p data-bbox="336 1256 1321 1292">Inspector Mark Luffman, gave a presentation on Community Policing.</p> <p data-bbox="336 1330 1487 1659">Matters highlighted in the course of the presentation and discussion included: the typical daily demand for the Police, the ongoing demand to undertake proactive work to safeguarding the public, the control strategy and what is done to prioritise officer time with limited resources; an overview of the Wilts & Swindon Police & Crime Plan for 2017-21 and it's four priorities; details of the 5 teams and staffing levels that cover the North Wilts area; the role of Special Constables and Neighbourhood Policing Teams; staff turnover; the import of drugs into the County from other major cities; modern slavery, human servitude; money laundering and trafficking.</p> <p data-bbox="336 1697 927 1733"><u>Dorset & Wiltshire Fire & Rescue Service</u></p> <p data-bbox="336 1771 1487 1989">David Geddes (Drone Compliance Officer) showed those present two of the drones that are used by the Fire & Rescue Service and explained their capabilities, costs and what they are/could be used for. David showed video footage of the drones in action and informed the Board of the licence/training requirements to operate the drones and that joint working was carried out with Wiltshire Police to assist when required.</p>

Purple Flag

Councillor Peter Hutton and Michael Weeks (Chippenham Street Pastors) informed the Board that Chippenham had retained its Purple Flag status which was fantastic news for the town as evidence of the effective collaborative working between the Town Council and a range of partners in the town including the local businesses and organisations who operate in the night time economy, the Chippenham Street Pastors, Chippenham BID, Wiltshire Police, Pub Watch and Wiltshire Council.

The Board were shown a short video made to highlight the Purple Flag status.



Chippenham Purple
Flag Film.mp4

Click icon for Purple Flag video.

Police and Crime Commissioner

Angus Macpherson reported that the County had nearly 300 Special Constables who volunteer in this role to support the work of Wiltshire Police. The Commissioner reassured that they were constantly recruiting to Police roles but taking on more Officers obviously costs more money and it was likely that an increase in the Council tax precept would be sought to help fund rising Police costs.

The Salisbury/Amesbury incidents had put tremendous pressure on the Police force and this had had a knock-on effect to the Community Policing Teams.

The Police were doing what they could to prevent vulnerable people being exploited by organised crime, noting that drug and alcohol users were particularly vulnerable to be coerced into assisting with crime.

Safe Places & Dementia Action Alliance

Julia Stacey reported to the Board that they may have seen stickers appearing in the windows of local shops and business as "Safe Places". The scheme was launched in Chippenham in 2015, but had recently lapsed. The group who were working with the Chippenham BID were in the process of revisiting the "safe places" in Chippenham to reinvigorate and promote the scheme.

The Chairman thanked all for their presentations.

Councillor Ross Henning reported that there was a Community Safety Forum in Calne and asked if there was anything similar in Chippenham. Vicky Welsh reported that there is a Safer & Supported Communities Group, which hadn't met so regularly as late, but it was planned to get this re-established. Cllr Henning expressed his wish to be involved with this.

61	<p><u>Apologies</u></p> <p>Apologies for absence were received from Councillor Ashley O'Neill and from Maurice Dixson.</p>
62	<p><u>Minutes</u></p> <p>Resolved:</p> <p>That the minutes of the meeting held on 23 July 2018 were agreed as a correct record and signed by the Chairman.</p>
63	<p><u>Declarations of Interest</u></p> <p>Councillor Ross Henning declared a personal interest on Agenda item 10 (Funding application received from Chippenham Rugby Football Club). He declared that he was a member of Chippenham Rugby Club and spoke in support of them funding request but did not vote.</p>
64	<p><u>Chairman's Announcements</u></p> <p>The Chairman gave a verbal update on fly tipping and asked for volunteers to form a working group to identify fly tipping hot spots in Wiltshire and decide where the signs would be best placed. Councillors Nick Murry and Ross Henning agreed to join Councillor Greenman. Vicky Welsh would co-ordinate a meeting and also invite Peter White (WC Enforcement Manager) and a WC Highways Officer.</p> <p>The Chairman drew the meeting's attention to the announcements in the agenda pack, regarding the following:</p> <ul style="list-style-type: none"> a) Update on Motion to 10 July Council – Lanterns and helium balloons. <p style="padding-left: 40px;">Councillor Peter Hutton confirmed that a motion also went to Chippenham Town Council and they had agreed to prohibit the release of balloons or sky lanterns on land in their ownership or under their control.</p> <ul style="list-style-type: none"> b) Animal Licensing c) Electoral Review of Wiltshire Council- Update Consultation on New Division Boundaries d) Annual Electoral Canvas e) Localised Labour Market Intelligence (LMI) f) Council urges electronic answer to electoral roll inquiries g) NHS Wiltshire CCG

	<p>h) HealthWatch Wiltshire</p> <p>The Chairman also referred to the following (details of which were circulated at the meeting):</p> <ul style="list-style-type: none"> • The North Wiltshire Sustainability Day which was being held in at Chippenham Town Hall and Neeld Community and Arts Centre on Saturday 20 October 2018. Further information could be obtained from the Town Council reception. • ShapeUp4Life offer a 12-week weigh management programme to support you to lose weight and keep it off long term. This is open to anyone aged 16+ who has a BMI over 30. For further details on these services please contact: Katherine Reeves, Katherine.reeves@solutions4health.co.uk Tel: 01183 344 1844 or 07500 102 017.
65	<p><u>Local Youth Network</u></p> <p>Councillor Peter Hutton and Local Youth Facilitator, Richard Williams, presented the update on the activities of the Local Youth Network. This included the Blue Bus engagement sessions which was due to deliver a session at Hill Rise in Chippenham. The Outreach work and Summer Drop in Café, commissioned by the Area Board has been delivered by The Rise Trust and Kandou Arts over the summer and was ongoing. ASB issues had been responded to in John Cole Park, and now were presenting in Monkton Park. This piece of work also has meant responding to the County Lines to protect young people locally.</p> <p>The LYN has established a Community Safeguarding Forum which was an example of effective partnership working to deal with involved. Hardenhuish are holding a Parents advice evening to talk about safety and drugs.</p> <p>Resolved:</p> <p>That the Local Youth Network update be noted.</p>
66	<p><u>Health and Wellbeing</u></p> <p>Councillor Peter Hutton presented the report which was circulated with the Agenda and the request to approve recommendations to award funding.</p> <p>Following an opportunity for question and debate, the meeting;</p> <p>Resolved</p> <p>To make the following awards:</p> <ul style="list-style-type: none"> • Chippenham Leg Club Pilot - £3,930 for the purchase of a Doppler Machine, two laptops and two dongles.

	<ul style="list-style-type: none"> • Chippenham Older Peoples Monthly Events - £1,800 towards the costs of refreshments for twelve Older People's Events
67	<p><u>Community Updates</u></p> <p>It was noted that presentations/updates had been received from the following earlier in the meeting:</p> <ol style="list-style-type: none"> i. Wiltshire Police Presentation from Inspector Mark Luffman and update from Angus Macpherson, Police and Crime Commissioner. ii. Dorset and Wiltshire Fire and Rescue Service The written report from Darren Nixon (Station Manager) was noted along with the presentation from David Geddes (Drone Compliance Officer). iii. Wiltshire Clinical Commissioning Group (CCG) The written report was noted and there were no further updates. iv. NHS Wiltshire The written report was noted and there were no further updates. v. Parish and Town Councils The written update from Kington Langley Parish Council (which was circulated at the meeting) was noted. There were no further updates. vi. Community Engagement Update Vicky Welsh referred to the WW1 Tree planting project (details were tabled at the meeting) and attached below for information. <p>More than 10,000 trees are being planted across the county to remember the Wiltshire soldiers who gave their lives in World War One. The project has been made possible due to the generous donation of the trees by The Woodland Trust.</p> <p>Over 1000 of the trees are to be planted in Chippenham on land at Westmead belonging to Chippenham Borough Lands Charity. Volunteers would be most welcome to assist with the planting for this special commemoration project. Please do join us for all or part of the day:</p> <ul style="list-style-type: none"> • Thursday 8th November • 9:30 – Dusk - please drop in to suit yourself • Westmead, Chippenham • Meeting point – 10th Chippenham Scout Hut, Westmead, SN15 3HS • Bring your own spade and wear appropriate footwear <p>If you have any questions about the project, please contact your Community Engagement Manager for Chippenham, Victoria Welsh victoria.welsh@wiltshire.gov.uk</p>

68	<p><u>Funding</u></p> <p>The meeting considered the report circulated with the Agenda which detailed two applications that had been received for Community Area Grant funding.</p> <p>Following presentations from applicants, and opportunities to ask questions, the meeting;</p> <p>Resolved</p> <p>To make the following awards:</p> <ul style="list-style-type: none"> • 10th Chippenham Scout Group – Purchase of new Bugles - £960 • Chippenham Rugby Football Club – Replace windows with the existing clubhouse - £4,475.
69	<p><u>Community Area Transport Group (CATG)</u></p> <p>The meeting considered the recommendations from the CATG and were pleased to see the photographs that were shown at the meeting of the completed schemes at the following locations:</p> <ul style="list-style-type: none"> • Wessex Road, Chippenham – Street nameplate • St Mary’s Street, Chippenham – Street nameplate • High Street, Hullavington – Kerbing realignment, signs and road markings • Lodge Road/Blackthorn Mews, Chippenham – Zebra crossing • Allington Way, Chippenham - ‘H’ bar marking • Ladyfield Road, Chippenham - ‘H’ bar marking • A420 Prestgrove, North Wraxall - ‘SLOW’ markings <p>Resolved:</p> <ol style="list-style-type: none"> 1. To note completed schemes; 2. To note the updates; and 3. To approve the following schemes: <ol style="list-style-type: none"> a) To proceed with the following dropped kerbs: <p>6597 Dropped kerb request Phillips Close junction with Chamberlain Road Chippenham</p> <p>6625 Ivy Road and Ivy Lane/Bridge Centre roundabout Chippenham</p> <p>6608 Dropped Kerb request Avonmead junction with Downham Mead, Chippenham (one side only) if budget allows</p> <p>All conditional upon a 40% contribution from Chippenham Town</p>

	<p style="text-align: center;">Council</p> <p>b) Elevate schemes 5734 - Emergency vehicles unable to park at front of Croft Court Residential Care Home AND 6063 – Need for safe drop off zone outside of Little Pips Nursery, Lowden Avenue, Chippenham to Priority One and taken together to achieve best value. Funding allocation is £2,625 conditional upon a contribution of £875 from Chippenham Town Council.</p> <p>c) Elevate scheme 5825 – Lack of footway Turnpike Cottage to corner of Cuttle Lane Biddestone to Priority One and allocate £1,050 for a topographical survey conditional upon a contribution of £350 from Biddestone Parish Council.</p> <p>d) Elevate scheme 5937 - Reduce speed limit on B4039 Kents Bottom near Yatton Keynell to Priority One and allocate £1,875 conditional upon a contribution of £625 from Yatton Keynell Parish Council.</p> <p>e) Elevate scheme 6559 - Risk to pedestrians on B4039 in Burton narrow road without footway to Priority One and allocate £375 conditional upon a contribution of £125 from North Wraxall Parish Council.</p> <p>4. To note that requests for line marking must demonstrate benefit to the community and that requests from individuals will not be considered.</p>
70	<p><u>Urgent items</u></p> <p>Councillor Bill Douglas raised the following:</p> <p>Due to the recent incident in Salisbury we are aware that free parking had been available to encourage shoppers and tourism back to Salisbury, recognising the importance on the economy of the wellbeing of our towns.</p> <p>I feel that there is a case for Chippenham to consider the possibility of offering some adjustment to the availability of free parking to encourage people here too.</p> <p>Baroness Jane Scott highlighted the differences between Salisbury and Chippenham and the impact that this year’s incidents had had on the Salisbury economy. She invited the Councillor to make a formal request to Wiltshire Council Cabinet for consideration and highlighted that the parking revenue pays for other vital services that would have to be cut if that income stream was lost.</p> <p>Councillor Melody Thompson felt that it wasn’t necessarily the cost of parking that was the problem, it was capacity.</p>

71	<p data-bbox="336 241 603 280"><u>Next meeting date</u></p> <p data-bbox="336 309 1489 526">The Chairman thanked everyone for attending the meeting. It was noted that the next scheduled meeting was for Monday 17 December. It was felt that with the close proximity to Christmas that this meeting would not be well attended and with the agreement of all those present, the decision was taken to cancel this meeting. The next scheduled meeting would then be Monday 4 February 2019.</p>
----	--